

COACHING AGREEMENT

This coaching agreement (the Agreement) between John F. Clark (the Coach) and _____ (the Client) begins on _____ and covers an initial period of three months (four meetings per month) of coaching, consisting of weekly sixty minute coaching sessions that are regularly scheduled at the convenience of Client and Coach. The Client agrees to put in place any action steps that the Client and Coach have mutually agreed upon, and the Coach, for his part, will provide professional coaching at a level approved by the **International Coaching Federation** in its affiliation with the **Institute of Professional Empowerment Coaching** by which your coach has been certified.

As the Coach I promise to keep all the information provided in our work together in the strictest confidence. The Client can count on the Coach being professional, honest, and straight-forward in the asking of questions or of making requests and the Client understands that the power of a coaching relationship can only be granted by the client, and the Client agrees to do just that—have the coaching relationship be powerful and fruitful. If the Client believes that this Agreement is not working satisfactorily, the Client will immediately communicate this to the other party and both will take action to remedy the situation. In the event of non-continuation due to the inability to remedy the Agreement as aforesaid any remaining portion of the fee paid for sessions that have not occurred will be refunded to the client. The fee for this three-month coaching Agreement is \$_____ (a total of \$_____). The fee shall be paid in advance. On completion of the three months, coaching will revert to a month-by-month arrangement, the coaching fees for which shall be determined at that time. Because the uninterrupted initial three-month period of concentration is critical to you, the Client, you are asked to view this time as one in which things can happen that may change your life and make a long-cherished dream or the power of your creative impulse a tangible reality. The undersigned agree to the conditions and spirit of the Agreement.

(Client) _____ (Coach) _____

Date _____